

TOWN OF WALLACE
MONTHLY TOWN COUNCIL MEETING
January 10, 2019
7:00 pm

The Wallace Town Council held its regularly scheduled monthly meeting in the Council Chambers at the Town Hall.

The following Governing Body members were present:

Charles C. Farrior, Jr., Mayor

Council Member/Mayor Pro-Tem Warren Hepler

Council Member Wannetta Carlton

Council Member Jeff Carter

Council Member Liz Skeenes

Council Member Jason Wells

The following members of the Governing Body were absent:

NONE

Also Present were:

Stevie Cox, Town Manager	William Brooks
Jackie Nicholson, Town Clerk	Catherine Bunch, ABC Board GM/FO
Anna Heath, Attorney	Marlane Carcopo, Pres., Chamber of Commerce
David Bizzell, Parks & Recreation Director	Davis Carr
Kathy Bond, Tax Collector	Ann Davis O. Weaver
Anthony Colon, Public Services Director	Arnold Duncan
Jimmy Crayton, Police Chief	Mary Geitm
Shameshia Fennell, Finance Director	Bruce Henderson
Rod Fritz, Planning Director	Joseph Merritt
Gage King, Airport Manager	Ranae Merritt, Chamber of Commerce
Ricky Raynor, Distribution & Collection System Supervisor	Tammie Penta
Duane Batts	Linda Sikes
Myrle Beringer, ABC Board	Alan Wells, Chamber of Commerce
Kenny Brooks	Abby Cavanaugh, Duplin Times Reporter

Mayor Charley Farrior called the regular meeting to order with a quorum of the governing body members present. Council Member Liz Skeenes gave the invocation.

The Pledge of Allegiance was recited.

Adoption of the Agenda

Mayor Farrior asked that Mr. Burrows would not be in attendance so that item could be removed, the Wallace ABC Board has some checks to present and the Marlane Carcopo wish to speak on behalf of the Wallace Chamber of Commerce during the public comment period. Town Manager Stevie Cox asked that authorization of bank signators and a request to rebid the building demolition and painting projects be added under Old Business. Council Member Jeff Carter made a motion to adopt the agenda with the requested changes. The motion was seconded by Council Member Jason Wells and approved by unanimous vote.

Public Comment Period

Ms. Marlane Carcopo spoke as President of the Wallace Chamber of Commerce. Ms. Carcopo thanked the Council for allowing the Chamber to re-open in the Wallace Depot and asked for continued support through recruiting, attending networking opportunities and participation in fundraising events.

Mr. Myrle Beringer said that he has retired from the ABC Board and the Ms. Catherine Bunch is the new General Manager. Ms. Bunch presented the first quarter distributions for the General Fund and the Police Department.

Manager Cox introduced new Town employees Rod Fritz, Planning Director and Shameshia Fennell, Finance Director. Both thanked the Council for the opportunity to come and work for the Town of Wallace.

Consent agenda

Minutes from the December 13, 2018 monthly meeting, December 19, 2018 special meeting and closed session and the January 3, 2019 special meeting and closed session.

Mayor Farrior called for discussion of the minutes. There being no corrections or additions, Council Member Wells made a motion to approve the minutes as submitted. The motion was seconded by Council Member Wannetta Carlton and approved by unanimous vote.

Old Business

Request to Re-bid Demolition and Painting Projects

Manager Cox stated that on December 20 only one (1) prospective bidder was present for the demolition project and none for the painting project. Manager Cox said that the pre-bid walk through could be optional and if the advertising is heavier more bids might be received. Manager Cox said that the pre-bid conferences and optional walk through could be on the same day (January 22, 2019) and the same with the bid opening (February 12, 2019).

Council Member Liz Skeenes made a motion to hold the pre-bid conference and optional walk through for the demolition of the Yates building on January 22, 2019 at 10:00 am, the sealed bid opening on February 12, 2019 at 1:15 pm and the pre-bid conference and option walk through for the painting of the Women's Club on January 22, 2019 at 3:00 pm, the sealed bid opening on February 12, 2019 at 3:15 pm. The motion was seconded by Council Member Wells and approved by unanimous vote.

Authorize Change of Official Signators for Town Bank Accounts

Manager Cox requested that incoming Finance Director Shameshia Fennell be authorized as a signer on the Town's bank accounts and to remove Interim Finance Director Bernita Demery.

Council Member Warren Hepler made a motion to authorize Shameshia Fennell as an official signatory, replacing Bernita Demery as a signer on the Town's bank accounts. The motion was seconded by Council Member Carlton and approved by unanimous vote.

New Business

Appoint of Rod Fritz, Planning Director as Zoning Administrator

Council Member Carter made a motion to appoint Planning Director Rod Fritz as the Town's Zoning Administrator and the Town Manager as the backup. The motion was seconded by Council Member Skeenes and approved by unanimous vote.

Discussion of Changing Fees for Fishing/ Boating at Boney Mill Park

Parks & Recreation Director David Bizzell said that when the fishing/boating fees were established there was no consideration of individuals who may not be year-round residents who would like to fish/boat at Boney Mill Park. Director Bizzell presented an amended fee schedule adding daily, monthly and weekend fees and changing the yearly pass amount to \$45.00 for everybody.

Council Member Wells made a motion to approve the proposed fee schedule which was seconded by Council Member Carlton and approved by unanimous vote.

Adoption of Proposed 2019-2020 Budget Calendar

Manager Cox provided the Council with an overview of this year's budget preparations and a proposed schedule. Manager Cox said that the Department Heads had received the Budget Preparation Manual and were instructed to begin by using the same numbers as FY 2018-19 and reduce that by three percent (3%). Manager Cox added that included in this year's budget process is a projection budget for FY 2019-20.

Council Member Hepler made a motion to adopt the proposed budget schedule subject to change, if necessary. The motion was seconded by Council Member Skeenes and approved by unanimous vote.

Reappointments to Council Appointed Boards and Commissions

Town Clerk Jackie Nicholson asked the Council to approve the following reappointments to the ABC Board, Airport Commission and Recreation Commission. All these individuals have agreed to be reappointed.

<u>ABC Board</u>	Term expires
Diane McNamara	Dec. 2021
<u>Airport Commission</u>	
Alvin DeBose	June 2021
Robby McGowan	June 2020
Larry DeBose	June 2021
<u>Recreation Commission</u>	
Duane Batts	Dec. 2020
Norman Hall	Dec. 2023
Lartasha Kelly	Dec. 2022
Diane McNamara	Dec. 2022
Ray Rosso	Dec. 2023
Bill Schuyler	Dec. 2023

Council Member Carter made a motion to reappoint these individuals for these terms. The motion was seconded by Council Member Wells and approved by unanimous vote.

Tax Report

Tax Collector Kathy Bond presented the tax report for the period ending January 10, 2019. Ms. Bond reported that year to date collections were up four-point seven six percent (4.76%) compared to last year and up less than one percent (1%) compared to 10-year overall. Ms. Bond stated that delinquent letters will be sent on February 1 collected through Debt Setoff, garnishments and bank attachments.

Tax Releases

Tax Collector Bond presented the following tax liabilities for release

Account #	Name	Reason	Amount
2971	James & Kathryn Teachey	Out-of-town	\$114.46
2913	Julia Helmeich	Out-of-town	\$276.99
2987	Samuels Walter	Personal property paid in another county	\$384.75
2280	Jerry & Elizabeth Skeenes	Out-of-Town	\$181.50
1756	Karen and Tanya Waters	Property foreclosed	\$75.33

Bold denotes refund

Council Member Wells made a motion to release the tax liabilities for Teachey, Helmeich, Walter and Waters. The motion was seconded by Council Member Hepler and approved by unanimous vote.

Mayor Farrior called for a motion to excuse Council Member Skeenes from the vote on the tax release for Jerry & Elizabeth Skeenes because she is the property owner. Council Member Wells made that motion which was seconded by Council Member Carlton and approved by unanimous vote.

Council Member Wells made a motion to release and refund the tax liability for Jerry and Elizabeth Skeenes in the amount of \$181.50. The motion was seconded by Council Member Carlton and approved by unanimous vote.

Financial Reports

Ms. Bond presented the financial reports. Sales tax is up and there was a positive revenue increase in utilities. Ms. Bond added that on the budget vs. actual there are still some line items over budget due to Hurricane Florence. A budget amendment is being prepared for collected delinquent taxes that were not budgeted for.

Council Members Items

Council Member Carlton said that there are some power lines on Powell St. that are hanging low. Public Services Director Anthony Colon said that they are not power lines but actually a Charter Cable Tv line that was brought down by a tree during Hurricane Florence.

Mayor's Items

Mayor Farrior said that the engineering has been approved for the Maple Creek pump station project and a proposal from Davis Carr to map the power poles within the easement. The encased lines under I-40 have to be located which may require digging.

Department Head Reports

The following reports were presented:

Jimmy Crayton, Police Chief

- Took FEMA inspectors to the firing range
- New officers training progressing as expected
- Telecommunicator Josh Moore who suffered serious burns on Halloween has returned to work
- Funds from a 2017 grant have become available and soon received

David Bizzell, Parks & Recreation Director

- To construct the fishing pier at Boney Mill Park some rock had to be put in place and it has been
- Basketball season is in progress
- Working on FEMA repairs to the roof on the Campbell Center
- Collecting football equipment to send out for cleaning

Anthony Colon, Public Services Director

- FEMA inspectors visited the canal on Southerland Street
- Getting quotes on mitigation of the UV system to move everything out of the pit except the light bulbs
- Waiting for quotes on electrical system at Brown's lift station
- Tin City water tank has been pressure washed, painted and a mixer installed.
- The survey for the Hwy 41 project is done but there is a manhole in front of the mobile home park that needs to be addressed
-

Gage King, Airport Manager

- Hurricane Florence items nearly completed
- Having maintenance issues
- Waiting on approval of the FONSI (Finding of No Significant Impact)
- The 2019 Economic Impact of Airports Reports states that in 2016 the Airport had a 2.7-million-dollar economic impact and the 2019 states the economic impact at 5.1 million

Jackie Nicholson, Town Clerk

- Made an error on submitted Clerk's report, did not check 2019 deductions as stated

Library (presented by Stevie Cox)

- Director attended Duplin County Grants Award luncheon
- New children's events for all ages
- New employee Lindsay Jones is a Notary Public
- Drop off location for supplies for Hurricane Florence recovery

Manager's Items

Mr. Cox updated the Council on the following items:

- Thanked Bernita Demery and Don Eggert for filling interim positions
- The date for the first FEMA reimbursement is not yet known
- Due to the change in payroll taxes some employees saw a reduction in their net pay
- Making weekly visits to each department
- Budget preparation has begun

Manager Cox presented an amendment to the contract to audit accounts from Thompson, Price, Scott and Adams. The completion of the audit has been delayed due to Hurricane Florence and relocation from the office flooding.

Council Member Wells made a motion to approve the amendment to the contract to audit accounts that was seconded by Council Member Skeenes and approved by unanimous vote.

Establish Public Hearing for Early Citizen Input for FY 2019-20 Budget

Council Member Wells made a motion to establish a public hearing for early input on the FY 2019-20 budget on Thurs., February 14, 2019 beginning after 7:00 pm. The motion was seconded by Council Member Carlton and approved by unanimous vote.

With there being no other business to discuss, Council Member Hepler a motion to adjourn. The motion which was seconded by Council Member Wells and approved by unanimous vote.

Respectfully submitted,

Charles C. Farrior, Jr., Mayor

Jacqueline Nicholson, CMC, NCCMC
Town Clerk